

COURSE BOOKING FORM

Student Name _____ Membership No. _____

Address _____

Telephone Number _____

Date Of Birth _____ School Attended _____

Course Title _____ Day & Time _____

Ethnicity (Please tick one) White Mixed Asian Black Other

On which days does the child regularly take part in physical activity?
 Mon Tue Wed Thu Fri Sat Sun

Please give details of relevant medical conditions _____

We reserve the right to request a medical certificate if deemed necessary

Emergency contact name _____ Emergency contact number _____

Please sign below to confirm that the details recorded on this form are correct and you have read and understood the terms and conditions on the reverse of this form

Customer Signature _____ Date _____

Thank you for signing up for this activity. Your answers are confidential. Hertsmere Leisure will find this personal data useful for monitoring the success of our programmes. We would like to be able to send you details of any further sports opportunities that may be of interest.

If you do not wish to take part or wish your child to take part in any future survey, please tick here:
 If you do not want to receive information about other sports opportunities, please tick here:

PHOTOGRAPHY: Please note that to help promote and evaluate Hertsmere Leisure activities, there may be photography at some sessions which may be used in publicity materials e.g. leaflets, newsletters or on official websites. Sport England advises all activity providers to ensure that images are not accompanied by names or other details that could identify individual children or young people.

PLEASE DELETE AS APPROPRIATE - I do / do not give permission for my child to be filmed or photographed during any activities.

Office Use Only:	
Entered on XN(sig.) _____	Date _____
Payment £ _____	Receipt no. _____
<i>Credit Card Booking by Telephone – TO BE REMOVED AND DESTROYED ONCE PROCESSED</i>	
Credit Card Number _____	Credit Card Type _____
Expiry Date _____	Issue No. (switch only) _____
Name of Card Holder _____	Start Date _____
Address _____	Expiry Date _____
Post Code _____	Verification No. _____
Telephone No. _____	Verification Number - The last 3 digits shown on the signature strip on the reverse of the credit / debit card)

Terms and Conditions

Help Us to Help You

General

- Long hair should be tied back and no jewellery should be worn.
- Avoid eating in the two hours before the lessons. Food or drinks must not be taken into your class.
- Please ensure that lockers are used and pushchairs are stored safely.
- Lesson places can only be guaranteed, for present customers, if re-booking takes place during priority booking week. Times and dates will remain the same where possible, however this will be dependent upon lesson demand.
- Refunds / Credits will be given for medical reasons only and will only be made on production of a medical certificate.
- We reserve the right to cancel a course if the number of applications received is lower than the minimum number required.
- Parents should be aware that some activities carry an element of risk. Hertsmere Leisure is committed to the health and safety of all its customers and endeavours to ensure that any such risk is kept to a minimum.
- This form is kept on file. It is very important that we are notified immediately of any changes in medical conditions so we can update our records.

Swimming Lessons

- **Pupils may not swim prior to, or after, their lessons unless they possess a valid ticket and adhere to the under 8's policy.**
- Parents must not remain on poolside whilst the lessons are in progress, unless specifically requested. Lessons may be viewed from the viewing gallery.
- Swimming instructors are subject to change.
- We provide all equipment necessary for lessons (e.g. floats, toys etc).
- It is not advisable for children to attend classes should they have any infections / viruses i.e. sickness, diarrhoea, ear infection.
- The poolside is a dangerous area, please ensure that your child walks at all times to and from their lesson.
- You must remain at the Centre whilst your child is attending a lesson. You may be needed at any time if there was an emergency etc.

Thank you for your co-operation and we hope you enjoy your course.